

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Board Meeting on the 10th of May 2022 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:06 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Mayor Pro Tem; Conrad Gallegos, Trustee; Jessica Durgan, Trustee; Vivian Gallegos, Trustee; Connie Gurule, Trustee; Susan Sanderford, Town Manager. Absent: Shantae Martinez, Trustee; Barbara Zollars, Town Attorney.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the May 10, 2022 agenda for approval.

Trustee, Jessica Durgan, moved to adopt the agenda as presented. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

Adoption of the Minutes

Mayor, Tiffany Gallegos, presented the April 11, 2022 Regular Town Hall Meeting Minutes for approval.

Trustee, Vivian Gallegos, moved to approve the April 11, 2022 Regular Town Hall Meeting Minutes. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

I. Public Comments (limited to three minutes)

No public comments.

II. New Business

A. Kyle James – LED Street Lighting

Kyle James presented recommendations to the Board for the replacement of the Street Lights to LED. After review of several options Mr. James state the Option “A” cost increase for Xcel Energy to absorb the cost to upgrade the lights would add \$39.00 per month to the Town electric bill. Option “B” the Town would pay for the upgrades up front and the estimated cost would be \$16,850 with savings of \$960 a year. It would take 17.5 years to recoup the initial cost. Mr. James also explored the cost of solar light replacement with a cost \$215,000 for components and doesn’t include poles and installation. Mr. James recommendation was to ask for Xcel Energy to generate updated replacement cost to present to the Town before making a final decision on Option “A” or Option “B”. Town Manager, Susan Sanderford, will contact Xcel Energy’s District Manager, Ashely Valdez, to get information on actual cost of the street lighting upgrade.

A. Sheriff's Office IGA

Mayor, Tiffany Gallegos, reminded the Board there is a work session planned for Wednesday, May 11, 2022 to meet with Sheriff Danny Sanchez and Undersheriff Cruz Soto to discuss and finalize the IGA.

B. Deputy Clerk Position

Mayor, Tiffany Gallegos, informed the Board of the possibility of opening a Deputy Clerk position to assist the Town Manager. The goal with this position would be to potentially move them into a Town Clerk position if they showed the skills necessary to handle the position. The Board discussed pros and cons of whether to hire an Administrative Assistant or a Deputy Clerk. The decision was made to advertise for a Deputy Clerk for at least 20 hours per week.

C. Vega Street Repair

Mayor, Tiffany Gallegos, presented two options for the repair of Vega Street, one would be to turn Vega Road back into a dirt road or consider concrete. After discussion the Board decided the best option would be to turn it back into a dirt Road. Town Manager, Susan Sanderford, will contact the county to see what they would charge.

D. American Rescue Plan Funds

Mayor, Tiffany Gallegos, presented information to the Board regarding the American Rescue Plan Funds of \$164,000 the Town will receive. Mayor Gallegos stated the funds could be used to purchase property that will assist in economic development and asked the Board to consider offering some of those funds to the Centennial School District in exchange for deeding of the Heritage Center to the Town. The Board agreed to offer a portion of the ARP funds to the School District for the deed transfer.

III. Reports by Officers

A. Sheriff's Office Report

Deputy, Hunter Valesquez, stated there were eight current San Luis cases; two animal cases; one assault: one miscellaneous; one non-reportable. Deputy Valesquez also presented maps to the Board that documented how many times the Deputy serviced or patrolled in the San Luis Town limits. The mapping reports indicated the Sheriff's Office logged 244 hours within the Town of San Luis. Body cams were started 329 times within San Luis limits.

Deputy Valesquez also stated a new traffic ticket was created for the Town of San Luis which is much easier for the Deputies to fill out, therefore more traffic citations have been issued.

B. Manager's Report

Town Manager, Susan Sanderford, presented current a current financial report to the Board and stated sales tax revenue are down from 2021. There is a difference of around \$10,000 during the first quarter from last year. Marijuana sales tax are also down due to New Mexico legalizing marijuana sales. There were more online sales during the pandemic which caused sales tax to rise in 2020 and 2021, 2022 is showing a leveling out of sales tax funds.

Ms. Sanderford invited the Board to attend the San Luis Main Street Board Retreat and a Farm to Spaceship workshop on May 13 & 14 at the Public Health conference room.

IV. Approvals

A. Transfer of Opioid Settlement Funds

Mayor, Tiffany Gallegos, presented transferring the Opioid Settlement Funds of \$34 per year to the Alamosa County District for approval.

Trustee, Shantae Martinez, moved to approve the transferring the Opioid Settlement Funds of \$34 per year to the Alamosa County for the Opioid Settlement District/Region. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

B. Park Bridge - \$1,000

Mayor, Tiffany Gallegos, presented the purchase of the park bridge from John Serna for the amount of \$1,000 for approval.

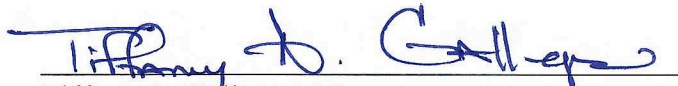
Trustee, Brian Valdez, moved to approve the purchase of the park bridge from John Serna for the amount of \$1,000. Trustee, Vivian Gallegos, seconded. Motion carried unanimously.

V. Adjournment

Trustee, Brian Valdez, moved to adjourn at 6:49 p.m. Trustee, Conrad Gallegos, seconded. Motion carried unanimously.



THE BOARD OF THE TOWN OF SAN LUIS


Tiffany A. Gallegos, Mayor

ATTEST:


Susan Sanderford, Office of the Town Clerk

IV. Approvals

A. Office Printer

Mayor, Tiffany Gallegos, presented transferring purchasing a new printer for the Town Hall for approval.

Mayor Pro Tem, Brian Valdez, moved to approve purchasing a new printer for the Town Hall. Trustee, Jessica Durgan-Ortega, seconded. Motion carried unanimously.

V. Adjournment

Trustee, Brian Valdez, moved to adjourn at 7:23 p.m. Trustee, Conrad Gallegos, seconded. Motion carried unanimously.



THE BOARD OF THE TOWN OF SAN LUIS


Tiffany A. Gallegos, Mayor

ATTEST:


Susan Sanderford, Office of the Town Clerk